

CREATING TRACKS – DANCE 2017

New Contemporary DANCE work commission

EOI - APPLICATION DRAFTING TOOL

About this document

This is a working document only for your use to develop your application. Use this document to draft and work with others involved with your project. Once you are happy with your responses, please use the online form to complete and submit your application.

Note – the online application needs to be completed in the one session – it does not have a ‘save and return later’ option.

Applicant

Applicant Name

Organisation Name (if applicable)

Key Contact for EOI

Position in Organisation

Postal Address

Phone Number

Email Address

Web (if applicable)

ABN

If you are not Incorporated or otherwise legally structured, please provide details of an incorporated not for profit Auspice Organisation.

Auspice Organisation (if applicable)

Organisation Name

Contact Name

Position in Organisation

Postal Address

Phone Number

Email Address

ABN/ ACN

Incorporation Number

Key Personnel

Name (1)

Role

4. Describe what you propose to do. Please describe your artistic process, thematic or creative approach and how this relates to Yarra Ranges. Is the proposal for one long work or a program of shorter works? *(300 Words Max)*

5. Who else will be involved? Detail any proposed collaborative or interdisciplinary practices that will be involved in the creation of the work, and how these will be a part of the creative process. *(200 Words)*

a. Please advise if you have confirmed collaborators and provide brief details here.

6. How will you document the creation of the work and make this available to the venues? *(100 Words)*

7. Describe your plans to further develop the work post-premiere. (100 Words)

8. Will you be able to deliver the program within the monetary and in-kind support provided by Burrinja and Yarra Ranges?

YES / NO

9. Provide a high level Budget overview for your production. Include Artist Fees and Production Costs, and include any other anticipated Income or Funding (Specify Confirmed or Unconfirmed). Note that there are no venue costs from Burrinja or Yarra Ranges, these are included in the project as in kind.

You may upload a separate Budget as either an Excel or PDF Document with your Application

10. Support Material. Please provide up to 3 url links to examples of other work or support documentation.

I have read and agree to the terms and conditions of this application*

Authorised representative

Position

Date

*** Terms and Conditions**

By signing and submitting this application you acknowledge and agree to all terms and conditions associated with the Creating Tracks 2017 program. These include but are not limited to:

Contractual agreement

The successful applicant will be offered a development and performance contract.

The selected artist/s will enter into a contract with Burrinja Cultural Centre for delivery of the project across all of the venues. The contract will outline payment stages and procedures in line with standard practice.

Burrinja and Council reserve the right to monitor the progress of the development of the work and, should it be ascertained that the successful applicant will not be able to deliver the project as required, cancel the agreement.

Intellectual Property

The ownership of copyright in the works produced on this project will be retained by the artist/s. The artist/s will be required to grant Burrinja and Yarra Ranges Council a permanent and irrevocable royalty-free non-exclusive licence (including the right of sub-licence) to use the material produced on the project for marketing, publicity and promotional purposes.

Promotion

Burrinja and Yarra Ranges Council will promote the project as appropriate, including, but not limited to, presence in Culture Tracks and related published materials, Burrinja and Council's websites, social media and other promotional materials.

Insurance

Before any 'in venue' development work begins, the selected artist/s must have Public Liability Insurance coverage of at least \$10,000,000. A current Certificate of Currency for the relevant level of insurance must be supplied to Burrinja prior to the commencement of in venue development

Key Dates;

- Creating Tracks 2017 EOI opens on **Monday December 20, 2016**
- EOI closes on **Monday February 13, 2017.**
- Applicants advised early March 2017
- In-venue development to commence after April 2017 as negotiated with Venues
- In-venue rehearsals / tech from mid October 2017
- Performance outcome October 2017

Contacts

- For more information contact Ross Farnell, Executive Director Burrinja. 03 9754 8723 / rossf@burrinja.org.au