



2014 Theatre Hire Charges

Minimum booking time is 3hrs

All prices subject to GST

All Burrinja staff are charged at a minimum of 3 hrs. Penalty rates will apply to public holidays and time worked after midnight.

*Availability of 300 plus capacities is limited, is subject to management approval and will incur additional venue and staffing costs**

All prices are subject to change without notice

	Not for Profit Groups	Community Dance/Calisthenics/ Schools/ Local Government	Commercial
Venue Cost – 300 Capacity	Per hour	Per Hour	Per Hour
Mon – Thurs	Bump in \$62 Rehearsal \$106 Performance \$147 Additional dressing room \$13	Bump in \$72 Rehearsal \$124 Performance \$170 Additional dressing room \$15	Bump in \$103 Rehearsal \$178 Performance \$245 Additional dressing room \$20
Fri - Sun	Bump in \$62 Rehearsal \$106 Performance \$159 Additional dressing room \$13	Bump in \$72 Rehearsal \$124 Performance \$185 Additional dressing room \$15	Bump in \$103 Rehearsal \$178 Performance \$265 Additional dressing room \$20
Venue Cost – Premium 300 + Capacity*	Per hour	Per Hour	Per Hour
Mon – Thurs	Bump in \$62 Rehearsal \$106 Performance \$159 Additional dressing room \$13	Bump in \$72 Rehearsal \$124 Performance \$185 Additional dressing room \$15	Bump in \$103 Rehearsal \$178 Performance \$265 Additional dressing room \$20
Fri - Sun	Bump in \$62 Rehearsal \$114 Performance \$168 Additional dressing room \$13	Bump in \$72 Rehearsal \$133 Performance \$196 Additional dressing room \$15	Bump in \$103 Rehearsal \$190 Performance \$280 Additional dressing room \$20
Equipment			
Projector	\$50 flat rate per rehearsal or performance	\$50 flat rate per rehearsal or performance	\$50 flat rate per rehearsal or performance

Staffing			
	<p>Rehearsals – Minimum of 1 Technician</p> <p>Performances – Minimum of 1 Technician, 1 Duty Manager & 2 Ushers</p> <p>Technician: \$40 p/hr Stage Manager: \$40p/hr Duty Manager: \$40 p/hr Ushers: \$32 p/hr</p> <p>Parking marshals if req. \$26p/hr**</p>	<p>Rehearsals – Minimum of 1 Technician</p> <p>Performances – Minimum of 1 Technician, 1 Duty Manager & 2 Ushers</p> <p>Technician: \$40 p/hr Stage Manager: \$40p/hr Duty Manager: \$40 p/hr Ushers: \$32 p/hr</p> <p>Parking marshals if req. \$26 p/hr**</p>	<p>Rehearsals – Minimum of 1 Technician</p> <p>Performances – Minimum of 1 Technician, 1 Duty Manager & 2 Ushers</p> <p>Technician: \$40 p/hr Stage Manager: \$40p/hr Duty Manager: \$40 p/hr Ushers: \$32 p/hr</p> <p>Parking marshals if req. \$26 p/hr**</p>
Ticketing			
<p>Includes: website listing Phone, online and in person service Box office staff for event</p>	<p>\$1.60 per ticket sold 70c per complimentary ticket issued</p> <p>If ticket structure set includes tickets \$30 or over \$2.00 per ticket sold 70c per complimentary ticket issued</p>	<p>\$1.60 per ticket sold 70c per complimentary ticket issued</p> <p>If ticket structure set includes tickets \$30 or over \$2.00 per ticket sold 70c per complimentary ticket issued</p>	<p>\$2.90 per ticket sold 70c per complimentary ticket issued</p>
Cleaning			
<p>Additional Cleaning required Please see conditions of hire</p>	\$50p/hr	\$50/phr	\$50p/hr

All costs are shown exclusive of GST. All costs will incur GST.



2014 Black Box Hire Charges

Minimum booking time is 1hr during the day and 3hrs for evening bookings after 5pm
 All Burrinja staff are charged at a minimum of 3 hrs. Penalty rates will apply to public holidays and time worked after midnight.

Room will **not** be set up unless requested

Ensure times booked include your setting and packing up time

All prices subject to GST

All prices are subject to change without notice

	Not for Profit Groups	Community i.e Dance/Calisthenics/ Schools/ Local Government	Commercial and Private Functions
Venue Cost	Per hour	Per Hour	Per Hour
Daytime 9am – 5pm	\$31	\$36	\$52
Evenings from 5pm includes a duty manager	\$49	\$57	\$82
Kitchen	\$24	\$28	\$40
Room set up charge if required	\$35 flat rate	\$35 flat rate	\$50 flat rate
Equipment			
Projector	\$20 flat rate	\$20 flat rate	\$30 flat rate

Staffing			
	<p>Technician available on request</p> <p>Technician: \$40p/hr Ushers: \$32 p/hr</p>	<p>Technician available on request</p> <p>Technician: \$40p/hr Ushers: \$32 p/hr</p>	<p>Technician available on request</p> <p>Technician: \$40p/hr Ushers: \$32 p/hr</p>
Ticketing if required			
<p>Includes: website listing Phone, online and in person service Box office staff for event</p>	<p>\$1.60 per ticket sold 70c per complimentary ticket issued</p> <p>If ticket structure set includes tickets \$30 or over \$2.00 per ticket sold 70c per complimentary ticket issued</p>	<p>\$1.60 per ticket sold 70c per complimentary ticket issued</p> <p>If ticket structure set includes tickets \$30 or over \$2.00 per ticket sold 70c per complimentary ticket issued</p>	<p>\$2.65 per ticket sold 70c per complimentary ticket issued</p>
Catering			
<p>For events where no entry fee has been charged or no money is exchanging hands for services/goods then BYO alcohol is permitted subject to management approval</p>	<p>Self-serve Tea and Coffee station \$3 pr person</p> <p>Use of Urn/cups/glasses etc 50c per person</p> <p>Events can be self-catered or Burrinja Café can arrange catering.</p> <p>Finger food starts at \$2 a piece</p> <p>Contact Burrinja Café on 9754 5707 to discuss options.</p>	<p>Self-serve Tea and Coffee station \$3 per person</p> <p>Use of Urn/cups/glasses etc 50c per person</p> <p>Events can be self-catered or Burrinja Café can arrange catering.</p> <p>Finger food starts at \$2 a piece</p> <p>Contact Burrinja Café on 9754 5707 to discuss options.</p>	<p>Self-serve Tea and Coffee station \$4 per person</p> <p>Use of Urn/cups/glasses etc 50c per person</p> <p>Events can be self-catered or Burrinja Café can arrange catering.</p> <p>Finger food starts at \$2 a piece</p> <p>Contact Burrinja Café on 9754 5707 to discuss options.</p>



2014 Other Venue Hire Charges

Minimum booking time is 1hrs or 3hrs when a Duty Manager is required

All prices subject to GST

All Burrinja staff are charged at a minimum of 3 hrs. Plenty rates will apply to public holidays.

All prices are subject to change without notice.

	Not for Profit Groups	Community Dance/Calisthenics/ Schools/ Local Government	Commercial
Meeting Room	Per hour	Per Hour	Per Hour
Daytime 9am – 5pm	\$16	\$22	\$32
Evenings 5pm onwards Includes a duty manager	\$46	\$52	\$82
Equipment			
Projector	\$20 flat rate per meeting	\$20 flat rate per meeting	\$30 flat rate per meeting
Arts Workshop	Per hour	Per Hour	Per Hour
Daytime 9am -5pm	\$21	\$31	\$41
Evening 5pm onwards No duty manager on site	\$21 A refundable deposit of \$50 will be required for the safe return of security pass	\$31 A refundable deposit of \$50 will be required for the safe return of security pass	\$41 A refundable deposit of \$50 will be required for the safe return of security pass
Room set up Room will not be set up unless requested	\$10 flat fee	\$15 flat fee	\$20 flat fee
Catering			
	Self-service tea & coffee station \$3 per person Use of Urn/cups/glasses 50c per person	Self-service tea & coffee station \$3 per person Use of Urn/cups/glasses 50c per person	Self-service tea & coffee station \$4 per person Use of Urn/cups/glasses 50c per person