



2020 Theatre Hire Charges

All prices subject to GST

All Burrinja staff are charged at a min. of three hours. Penalty Rates will apply to Sunday and Public Holidays

All prices are subject to change without notice

To Note

- The Venue and Box Office opens to the public 1 hour before the performance start time.
- Burrinja's Café and Foyer Bar is open 1 hour prior to performance start times and during the interval.
- Whenever there is an audience of 100 or less patrons in the theatre it is compulsory to have 1 Usher on duty. Whenever there is an audience of over 100 patrons in the theatre it is compulsory to have 2 Ushers on duty. Ushers are required to start 45 minutes prior to a performance and conclude their shift 15 mins after the performance finishes. *
- A Duty Manager is required for all performances. The Duty Manager must start 1.5 hours prior to the performance and ends their shift when your patrons leave or at a minimum 30 minutes after your performance ends.
- A Venue Technician is required for all performances. The Technician starts 30 minutes before your arrival at the venue and ends their shift 15 minutes after your bump out. If Technicians are required to spend additional time beyond the hours booked preparing for your event you will be charged for this time.
- If your event requires Parking Marshals they are required to start 1 hour prior to your performance start time. They are required to work 3 hours. ** See below for Parking Marshal thresholds in 2020.
- All Burrinja staff are charged at a minimum of 3 hrs. Penalty Rates apply for Sundays and Public Holidays and time worked after midnight. Min call for Sundays and Public Holidays is 4 hrs.
- Performance rates apply 1.5 hours before the show start time. Minimum hiring is 3 hrs at the performance rate.
- All "standard rig" audio, visual, lighting and theatre equipment is included as part of your Venue Hire. Projectors and any additional equipment required to be hired in will be charged in addition.

	Not for Profit Groups Proof required	Community Dance/Calisthenics/ Schools/ Local Government	Commercial
Venue Cost	Per hour	Per Hour	Per Hour
Mon – Fri	Bump in \$82 Rehearsal \$127 Performance \$1175 Additional dressing room \$21	Bump in \$92 Rehearsal \$148 Performance \$204 Additional dressing room \$21	Bump in \$132 Rehearsal \$212 Performance \$292 Additional dressing room \$26
Sat - Sun	Bump in \$87 Rehearsal \$139 Performance \$195 Additional dressing room \$21	Bump in \$101 Rehearsal \$162 Performance \$228 Additional dressing room \$21	Bump in \$145 Rehearsal \$232 Performance \$326 Additional dressing room \$26
Equipment	All other standard audio, visual, lighting and theatre equipment is included as part of your Venue Hire charges		
Projector	\$65 flat rate per rehearsal or performance		
Staffing	Staffing Rates are the same for all Categories		
Standard	<p>Rehearsals – Minimum of 1 Technician or Duty Manager</p> <p>Performances – Minimum of 1 Technician, 1 Duty Manager & 2 Ushers depending on ticket sales*</p> <p>Technician: \$46 p/hr Duty Manager: \$46 p/hr Ushers: \$38 p/hr</p> <p>Parking marshals if req. \$30 p/hr. 2 Required for all events over 340 patrons**</p>		
Sunday and Public Holiday Rates Min call 4 hrs	<p>Technician: \$69 p/hr Duty Manager: \$69 p/hr Ushers: \$56 p/hr Parking Marshal: \$42 p/hr</p>		

Ticketing	NFP	Community	Commercial
<p>Includes: website listing Phone, online and in person service 1 Box office staff for event</p>	<p>\$2.25 per ticket sold \$1.00 per complimentary ticket issued</p> <p>If your ticketing structure includes tickets at \$35 per person or over Ticketing will be charged at the commercial rate of \$3.25</p>	<p>\$2.50 per ticket sold \$1.00 per complimentary ticket issued</p> <p>If your ticketing structure includes tickets at \$35 per person or over Ticketing will be charged at the commercial rate of \$3.25</p>	<p>\$3.25 per ticket sold \$2.00 per complimentary ticket issued</p>
Cleaning			
<p>Additional Cleaning required Please see conditions of hire</p>	<p>\$75 p/hr</p>		

All costs are shown exclusive of GST. All costs will incur GST.