

Burrinja Annual Report 2019 -2020

Dandenong Ranges Community Cultural Centre
Building Community through Arts





Burrinja operates on Wurundjeri country. We acknowledge the Wurundjeri people of the Kulin nation as the traditional custodians of the Upwey region and pay our respects to Wurundjeri elders past, present and emerging. It is through valuing their history, traditions, culture and beliefs that we strive to stimulate awareness and promote respect for Indigenous contemporary art and culture and create a positive future for the Indigenous and non-indigenous community together.

Acknowledgement of Country

About Burrinja

Vision Statement

Building Community through Arts

Mission Statement

Burrinja is a living, vibrant and welcoming community cultural centre providing opportunities for artistic, cultural and environmental experiences.

Aims

Burrinja's function, purpose and programming are built on a multi-element vision that seeks to enable and develop experiential and extended arts practice and programs across diverse art forms and cultural activities within the region.

Burrinja supports existing and enables the development of emerging and distinctive cultural practices, promoting engaging community-connected outcomes that contribute to the vibrancy, diversity and resilience of the region.

The valuing and appreciation of Indigenous culture is embedded across the organisation's practices and programming. Burrinja values the reciprocal cultural learning offered to the region's community through Indigenous cross-cultural engagement including its collection management and curatorial practices.

Burrinja's capacity to contribute positively to the region's cultural ecology is empowered through working in partnership across a diverse range of cross-sector organisations.

Governance

The Dandenong Ranges Community Cultural Centre Inc (trading as 'Burrinja') was incorporated in July 1998 and operates under the Associations Incorporation Reform Act 2012. Burrinja operates within a triennial Partnering Agreement with Yarra Ranges Council.

Purposes

- a. To promote, develop and present arts and culture in the region
- b. To be a public art gallery, public museum and collecting institution
- c. To support and develop the cultural identity of the Dandenong Ranges
- d. To provide opportunities for the development and facilitation of creative arts practice and enterprise including cultural development

President's Report



Holly DeMaria

As we entered the 2019/20 year, we knew that changes were afoot. With our Executive Director moving on after 20 years, the major redevelopment of the building and the addition of four new Board members, there was a mixture of anticipation, excitement and, I'll admit, some trepidation about what the next chapter in the Burrinja story might hold.

No one anticipated the twists and turns of the plot that unfolded!

We set out with Toni Kirk stepping up from Venue Manager to Acting Executive Director, whilst we undertook the recruitment process for a new Executive Director. After an unsuccessful recruitment first round, the Board needed to consider another approach. Through benchmarking, research and consideration of what was required, the Board decided to separate the leadership of Burrinja into two roles: Creative Director/CEO and Chief Operating Officer/Deputy CEO. However, this process took time and was not taken lightly, nor was it without challenges. I'm very thankful to Toni, the incredible team of staff and the Board in their dedication to Burrinja as we navigated this process.

As 2019/20 drew to a close, we were very pleased to announce Toni Kirk in the role of Chief Operating Officer.

This year many of Burrinja's internal spaces underwent an exciting \$3M redevelopment. Funding from Victorian State Government and Yarra Ranges Council allowed for a major transformation, which creates more opportunities for Burrinja to support artists, showcase exhibitions, present live music and create a more inviting and welcoming space to build community through art.

The Burrinja team worked tirelessly to ensure that the theatre was operational throughout the works, that planning and preparation was made for the re-opening and that all unforeseen challenges of the redevelopment project were addressed with integrity and purpose.

Just as Burrinja was gearing up to re-open, the COVID-19 pandemic hit.

Arts, cultural and events industries have been some of the hardest hit through this pandemic and subsequent lockdowns. For those who thrive on bringing people together, to engage with one another, to feel the energy from performing or being part of a live audience - this pandemic has stripped that opportunity and livelihood. How these sectors transform and adapt requires a lot of dedication and creativity - thankfully, dedicated and creative people are the driving force of these sectors.

We have been fortunate at Burrinja in that we have been able to keep every member of our core staffing team meaningfully employed. For that I am incredibly grateful.

Whilst our doors are closed, the team (staff and Board) have been very active - creating online initiatives, connecting with our community online, developing longer term frameworks and campaigns - preparing not only for reopening, but for the ongoing growth and sustainability of Burrinja.

Finally, I want to acknowledge and thank Toni Kirk and the Burrinja team.

Toni was asked to take on Acting Executive Director as a short term role, with nothing untoward predicted. What transpired was Toni supporting and leading staff, managing the redevelopment (and associated surprises), ensuring the centre's operations and supporting the Board for over a year. Not just any year, but 2019/20 and all the unprecedented challenges it brought!

Toni's positive attitude, care and good humour supported staff, and her dedication, professionalism and skill ensured the organisation ran as smoothly as possible. Thank you Toni.

Thank you also to Burrinja staff and volunteers. Once again, you have all shown that being part of the Burrinja team is more than just a job. Your commitment and hard work is what makes Burrinja the cultural heart of the hills.

Acting Executive Director's Report



Toni Kirk

A year like no other!

It was definitely a year of remaining flexible and working with what you are given. Despite Burrinja being fully closed for six months the team were busy working behind the scenes on initiatives that will have long term positive implications for Burrinja and our community.

Yarra Ranges Council continued the major development of our galleries, artist studios, café and Lyre Room (formally known as the Black Box). We thank YRC's Senior Project Manager Chris Clerici who skilfully managed the complex project, Workshop Architects who rose to the challenge of delivering our big vision on a modest budget and the team from Lloyds Group who, with good humour and skill, worked around our program.

During the year we also undertook a review of the management structure at Burrinja. The rationale for this review was to ensure that creative practice and the support of the arts and artists remained at the heart of the organisation. The Board started working towards implementing a new leadership model which will see a Creative Director/CEO appointed with a remit to focus on Burrinja's creative delivery. The second role in this new leadership team will be the Chief Operating Officer who will manage the business of the organisation. This new structure will be in place by September 2020.

No report this year would be complete without mentioning COVID19. As all arts organisations face many months of dark stages and galleries. The lockdowns meant that we had to delay our reopening and postpone a year's worth of programming. COVID19 has presented numerous logistical challenges for Burrinja and we have been working through these so we can to reopen safely. A positive of the pandemic is that as an organisation we have been given a once in a generation opportunity to reflect and reimagine what the role of a community cultural centre is in the future. This is timely as we come to the end of our current strategic plan.

We thank Helen McPherson Smith Trust, Gandel Philanthropic and Creative Victoria for their support of our new artist studios – Aerie Creative Ecology. This exciting element of Burrinja's program will further develop our ability to support artists to develop sustainable careers and make a valuable contribution to the creative vibrancy of the region.

A major initiative during the year was undertaken by the marketing and ticketing team to upgrade our ticketing system. This has delivered great benefits in streamlining the ticketing journey for customers, improving our customer database and enabling us to make more informed programming decisions.

Once again we extend our thanks and appreciation to Greg Box and all the team at Creative Communities, Yarra Ranges Council for their support and collaborations and for leading our productive partnership agreement.

I would also like to thank Burrinja's dedicated Board members for the skill, wisdom and practical support they have provided the organisation in navigating the COVID19 pandemic. The additional hours they have put in over the last six months have ensured that Burrinja has robust governance in place and is well placed to navigate the future.

No words can adequately express my thanks, appreciation and the deep respect that I have for the staff and volunteer team at Burrinja. They have faced the year's challenges with great sensitivity, compassion and resilience. I look forward to continuing working with them on shaping and delivering an invigorated strategic plan for Burrinja going forward.

Strategic & Business Plan: 2016-2020

Burrinja developed and adopted its current four year Strategic and Business Plan in April 2016. It is designed to be concise, actionable and measurable, guiding the Organisation operationally and creatively until 2020. During the financial year the Board commenced a high level review of the strategic plan to coincide with the completed centre redevelopment, the new leadership team and COVID19.

Our full strategic plan can be downloaded from our website. Our Strategic Plan outlines Burrinja's four major areas of focus, being:

- Making great arts and culture
- Embedding Indigenous culture and cultural heritage
- Community connections: Audience development
- Good governance

Burrinja is coming to the end of its current strategic plan and the Board and team have started the process of reviewing, re-imagining and responding to the changes that the redevelopment and Covid19 have presented.

A new strategic plan will be adopted in March 2021.

2019-2020 Highlights

Given the major disruptions to all operations in 2019-2020 we are focusing on a few highlighted activities that took place in the year which aligned to our strategic goals.



Belgrave Survival Day

Eucalyptus scented smoke gently fills the air as the crowd gathers around, hushed and expectant. This is the smoke ceremony at the 13th annual Belgrave Survival Day event at Borthwick Park. Borthwick Park sits on the land of the people of the Kulin Nations. On this sunny survival day, we pay our respects to Elders past, present and emerging, and extend our respect to Aboriginal and Torres Strait Islander people. Our theme this year, 'Caring for Country'.

Acoustic in hand, Uncle G took the stage to begin the celebration of the oldest living civilisation on earth which continued throughout the day and featured an array of talent; all sharing their culture, knowledge, stories, memories, dreams and hopes with us all.

For the Hills community, it is a day to look in both directions – acknowledgement of the past and building a new future. A day of conversation, songs, dance, art, celebration and importantly, of commemoration. A space to grieve and a place to heal. A community coming together.

The BSD Committee is grateful to everyone who shared this day with us. We appreciate all the hard work of our volunteers. We thank Burrinja for their support. Most importantly we thank the performers who shared their Art with us all.

Making Great Arts and Culture

These long running community events continue to thrive and play distinctive and important roles in the arts and culture of the Dandenong Ranges. Burrinja is honoured to be involved in helping make this happen, through auspicing, in-kind support, event and committee partnering.

Belgrave Lantern Parade

Welcoming of winter to the Hills, is usually commemorated by the much-anticipated Belgrave Lantern Parade. A long-standing annual celebration taking place on the eve of the winter solstice.

Unable to invite the community to partake in the traditional parade due to COVID related gathering restrictions, Burrinja, Belgrave Lantern Artists and Belgrave Traders Association re-imagined the traditional.

Inviting the community to participate in co-creating a series of lantern installations throughout shopfront in the main street of Belgrave. Resulting in beautifully curated window displays of artist and community made lanterns in Belgrave and surrounding villages, bringing light to the longest night of 2020.

Initially local community were invited to visit and enjoy the lanterns over 2 weeks, and due to the deluge of community requests the installation duration was extended well beyond this timeframe.

This year's lanterns are a symbol of the resilience, unity and strength of our wonderful Hills community across every local township, with many create new lanterns, dusting off the old, celebrating and in the process sharing their stories and photos with us.



Images : Top · Djirri Djirri dance group at Belgrave Survival Day 2020 | Left · Belgrave Lantern Parade 2020 · Photo: Burrinja

hillsceneLIVE Festival

2019's hillsceneLIVE Festival titled "Shifting Thresholds" was held at Karwarra Nursery Kalorama, and included durational works, intimate performances, live music acts, workshops and critical conversations.

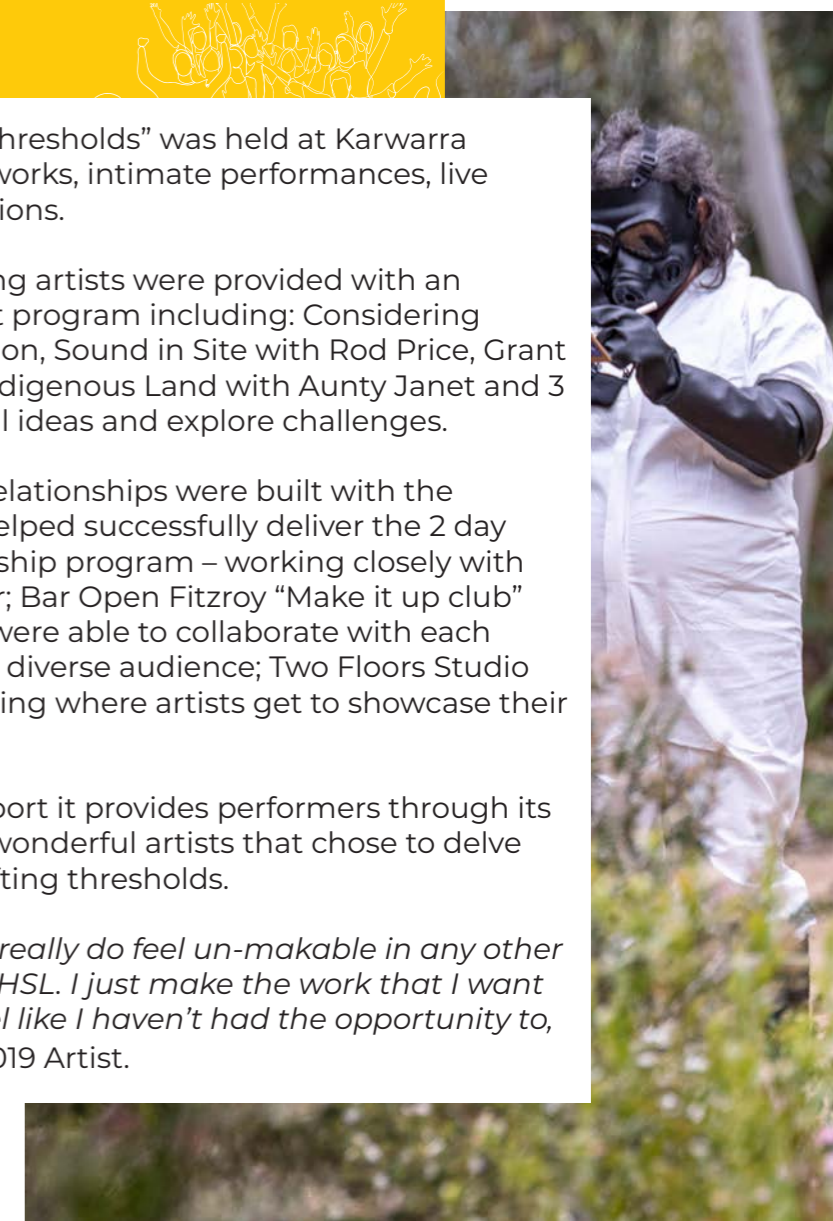
During the lead up to the festival participating artists were provided with an in-depth 8-month professional development program including: Considering Practice Weekend intensive with Leisa Sheldon, Sound in Site with Rod Price, Grant writing with Justine Walsh, Connecting to Indigenous Land with Auntie Janet and 3 facilitated incubator sessions to network, trial ideas and explore challenges.

During the course of the year collaborative relationships were built with the Karwarra team and their volunteers which helped successfully deliver the 2 day festival; Swinburne University student internship program – working closely with the Festival Director and Marketing Manager; Bar Open Fitzroy "Make it up club" was a very successful evening where artists were able to collaborate with each other and exhibit new improvised works to a diverse audience; Two Floors Studio Belgrave to present "Scratch it Up" - An evening where artists get to showcase their works in progress to an audience.

hillsceneLIVE is unique with the level of support it provides performers through its development program, thank you to all the wonderful artists that chose to delve into their turbulent lineages and explore shifting thresholds.

"All the works I have made for hillsceneLIVE really do feel un-makable in any other context.... Maybe it's the curatorial vision for HSL. I just make the work that I want to make, the work that is hard and that I feel like I haven't had the opportunity to, or cannot make, otherwise." hillsceneLIVE 2019 Artist.

Right · hillsceneLIVE 2019 · Photo: Darren Clarke





Community Connections

A valued community asset

It is through community use of the venue that many people first experience Burrinja. Before closing for the final stage of the refurbishment the venue was used 74 days by community groups including schools, dance and calisthenics schools and other community groups. Between July and Dec 7,781 children and adults performed to family and friends.



Performances

Circus Festival in partnership with Ruccis
Dont Mess with the Dummies
Babar the Elephant
HillsceneLIVE artist development
A Taste of Tamworth
I Hope its not raining in London
A Time to Shine - Knoxbrooke
Singing in the Rain - Wheelers Hill S.C.
Clair the Bear - Macclesfield Primary School
Yarra Ranges Council Sustainability Forum
Fiddler on the Roof - Belgrave Heights Christian School
A Chorus Line - Mater Christi College
YE-HA the Musical - Ferny Creek P. S.
A night of Music - St Josephs College
Jack & the Bean Stork - Belgrave South P. S.
Circus - Under the Big Top - St Pauls P. S.
Wizard of OZ - St Thomas P. S.
The Sapphires
Seniors Showcase - Mater Christi College
Alice in Wonderland JR - Monbulk P. S.
Picasso and his Dog
My Brilliant Divorce
39 Forever

Sherlock Holmes and a Woman's wit
Annual Showcase - Knox Waverley Calisthenics
Music Night - Upwey High School
Annual Showcase - Heathergene Calisthenics
Festival of Oneness
Annual Showcase - Maroondah Calisthenics
A Grimm night for Hans - Upwey South P. S.
The Waifs
Lloyd Spiegel
Annual Showcase - Kreationz Cheer & Dance
Annual Showcase - Generation Dance
Awards Ceremony - Upwey High School
Grade 6 Graduation - Templeton P. S.
Awards Ceremony - Monbulk College
Grade 6 Graduation - Tecoma P. S.
Grade 6 Graduation - Belgrave South P. S.

Supported Community Events
Upwey Archies
Belgrave Lantern Parade
Belgrave Survival Day
HillsceneLive
Dandenong Ranges Open Studios
VCE Showcase

A new home for Creatives



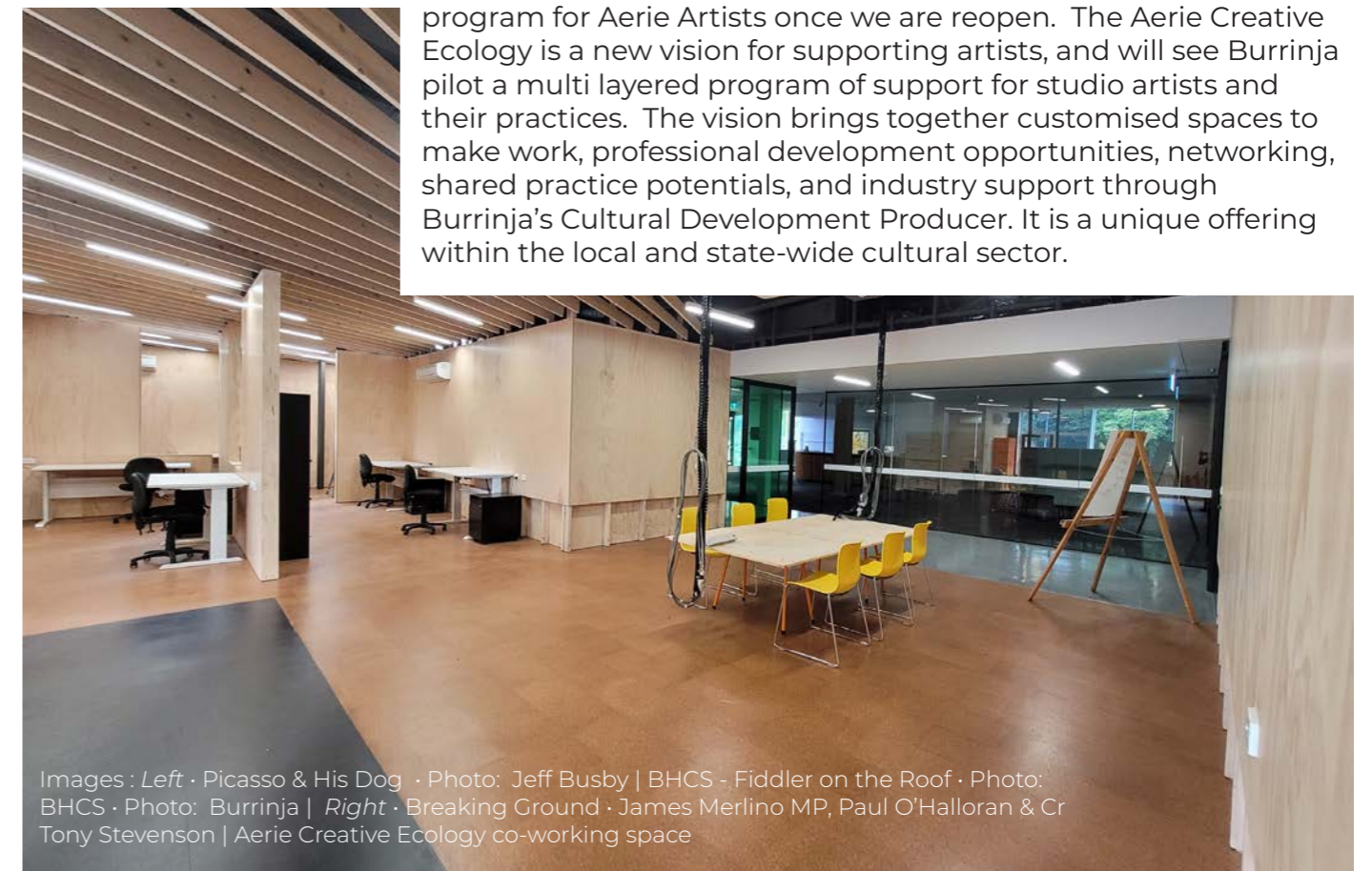
The redevelopment of the galleries, studios, Lyre Room and cafe is the next piece of Burrinja's physical transformation and will position Burrinja in the region as a cultural hub and increase its connection to community.



Burrinja's galleries have been significantly upgraded with climate control conditions, energy efficient lighting, improved security, storage and pest control. These works bring the gallery up to Museum standards meaning works from major lending institutions can be exhibited, that the range of works that can be exhibited in the region is increased and that the viewing experience is improved. The Collection storeroom has been upgraded enabling Burrinja, as custodians of the McLeod Collection, to actively manage and conserve this important community collection for future generations.

The Lyre Room (formally the Black Box) has been transformed into a light and bright function room for the community to use during the day for meetings, conferences and workshops. Of an evening with a flick of lights, the drawing of curtains and a bit of magic it will be transported into an intimate performance space for cabaret, music, comedy and small community performances of an evening.

Burrinja secured funding from the Helen McPherson Smith Trust and Gandel Philanthropic to develop an artist studio programme and to fit out the new studio spaces. The new Aerie Creative Ecology was launched. Burrinja was successful in securing funding from Creative Victoria to deliver an artist mentoring program for Aerie Artists once we are reopen. The Aerie Creative Ecology is a new vision for supporting artists, and will see Burrinja pilot a multi layered program of support for studio artists and their practices. The vision brings together customised spaces to make work, professional development opportunities, networking, shared practice potentials, and industry support through Burrinja's Cultural Development Producer. It is a unique offering within the local and state-wide cultural sector.



Images : Left · Picasso & His Dog · Photo: Jeff Busby | BHCS - Fiddler on the Roof · Photo: BHCS · Photo: Burrinja | Right · Breaking Ground · James Merlino MP, Paul O'Halloran & Cr Tony Stevenson | Aerie Creative Ecology co-working space

Embedding Indigenous culture

Collection Management

The refurbishment and COVID19 closure has enabled Burrinja to complete further detailed work on the collection database resulting in significant improvements and updates. This additional research has revealed previously unknown facts about some collection items histories and provenance including identifying a number of collection items that were part of the donor's initiation ceremony in PNG in 1995. The major task of relocating the collection back into the custom built collection storeroom has started and this has enabled a detailed conditions assessment to be undertaken of all the collection items. The refurbishment of the collection store will enable the collection to become visible to the community, through a new collection porthole window.



Images (top) ~ Jack Dale Mungenen, *Wandjinas* (detail) *Ochre and Acrylic on Canvas*. | (above) ~ Lin Onus, *Pawns-Yellow 2000* screenprint, ed.2/20, 40 x 60cm (image); 56 x 76cm (paper) Donated through the Australian Government's Cultural Gifts Program in memory of Lin Onus. | (below) ~ Reconciliation week meeting via Zoom for Burrinja's board Members.

Indigenous Advisory Committee

A very substantial governance achievement was the setting up of the Burrinja IAC - Indigenous Advisory Committee. The IAC will help to establish serious protocols and guide Burrinja's work along the Museum and Gallery Road map. This work is both important for the long term development of Burrinja within the local community as well as its established collections and future potential exhibitions. This will help Burrinja create an Aboriginal presence across the Yarra Ranges. It will also help developing Aboriginal Artists and hopefully establish a community base with the McLeod Collection becoming a powerful means of engaging with diverse communities locally and more broadly.



Our Year in Numbers*

well six months of operations!

*figures based on six months of operations

48565

total attendees across all events

2350

hours volunteered

\$98,042

value of volunteer hours to Burrinja

\$38,768

subsidy to community hirers

90828

visitors to the website

21

individuals employed
14.07 FTE

5644

social media friends & followers

221

events and workshops

Thank You

During the year we received support from government, companies, trusts, foundations and individuals. Burrinja couldn't continue without this generous financial support so we thank you all!

Donations, Grants & Sponsors

Yarra Ranges Council • Victorian State Government- Department of Jobs, Precincts and Regions • Creative Victoria • Australian Federal Government – Job Keeper via Australian Taxation Office • Helen McPherson Smith Trust • Gandel Philanthropic • Australian Cultural Fund • Gordon Darling Foundation • Besen Foundation

Andreja Trobec • Anonymous • Anonymous • Alex Draper • Bluzal Field • Bruce Fisher • C Colby • Carolyn Ebdon • Charles Gibson • Clara Rizzi • Cruickshank Family • Dana Tymms • Dennis Curnow • Diana Kay • Domenic Friguglietti • Fullagar Family • Hayllar Family • Holly DeMaria • Hugh and Elizabeth Dax-Taylor • Jane Thomas • Jessie Yvette Journoud-Ryan • Matthew Posetti • Melanie Berry • Mikhaela Bourke • Pauline Murphy • Paul O'Halloran • Richard Reina • Ross Farnell • Stax Didgeman • Sylvie Gray • Tanja Kovac • Toni Main • Zachary Exner

Artwork donations under the Cultural Gifts Program

Anton McMurray • Snir Family

Foundation Members

Burrinja also thanks all foundation members for their previous support, and acknowledges how this fundamental support has been pivotal to where we are today. A full list of foundation supporters can be found on our website.

Inkind Support

Thank you to the following organisations who support Burrinja's programs through their in kind support.

Print Partner: Ferntree Print • **Theatre Sponsor:** Resolution X

In Partnership - Yarra Ranges Council

The Partnering Agreement between Burrinja and the Yarra Ranges Council establishes 'a mutually beneficial alliance between Burrinja and the Council to ensure effective planning, development and delivery of arts and cultural services for the Dandenong Ranges region in keeping with the aims and objectives of Burrinja and relevant Council policies including Vision 2020 and the Cultural Policy and Action Plan.

Burrinja's Partnering Agreement is current to June 30, 2021.

Public Fund DGR Status

The Burrinja Public Fund has Tax Deductible Gift status through the Register of Cultural Organisations.

Burrinja also has Item 1 and Item 4 DGR status directly which enables it to successfully register the donation of art works through the Federal Government's Cultural Gifts Program.

People behind the Scenes

Burrinja is fortunate to have a talented, committed and creative team of people making things happen every day. Thank you everyone for all you give to Burrinja and our community.

Staff

Toni Kirk	Acting Executive Director
JD Mittmann	Curator and Manager of Collections
Bluzal Field	Marketing Manager
Toni Main	Cultural Development Producer (<i>maternity leave</i>)
Sam Moon	Cultural Development Producer (<i>maternity leave cover Feb – Dec 20</i>)
Trevor Ploeg	Technician
Henry Barratt	Technician
Jane Thomas	Visitor Experience and Volunteer Coordinator
Bronwyn Millen	Finance Administrator
Carla Barrios	Venue Coordinator
Tracy Hayllar	Duty Managers
Mel Berry	
Cameron Semmens	Theatre Crew
Travis Glew	
Mel Wray	
Jasmin Cruikshank	
Benito Seguin	
Lene Hendricksen	
Lucas Schinina	Parking Marshalls
Liam Righanese	
Matt Beaumont-Thomas	

Volunteers

This year we have been humbled by the commitment and dedication that our wonderful team of volunteers have for Burrinja. Although their physical presence in the building has been limited this year due to the refurbishment and COVID19 they have continued to help the team remotely with various administrative tasks, have undertaken numerous training course through Knox Volunteers and maintained their friendship and connection with each other and the staff through regular zoom catch ups. Volunteers are at the heart of Burrinja and we are looking forward to seeing them back on the front desk welcoming our community.

Front Desk Volunteers

Susan Grist, Priyanga Jayawardena, Sue Johnson, Karin Wetter, Carmel Dettman, Rowena Ward, Lene Hendriksen, Gill Cruikshank, Melanie Drewett

IT Support Volunteer

David Jewell

Good Governance

The Dandenong Ranges Community Cultural Centre (trading as Burrinja) was Incorporated as a not for profit cultural organisation in July 1998.

As of the 1st October 2015 Burrinja was registered with the Australian Charities and Not for Profit Commission, with the purpose of “advancing arts and culture”

Board Members serve 3 year rotating terms.

The Board of Management met for 10 ordinary meetings on a monthly basis from July 2019 to June 2020, with the Acting Executive Director in attendance.

Current Board

Holly DeMaria	President
Matthew Posetti	Vice President
Simon Mahony	Treasurer
Paul O'Halloran	Secretary
Tanja Kovac	Board Member
Janet Turpie - Johnstone	Board Member
Liz Dax	Board Member
Domenic Friguglietti	Board Member
Jake Berthelot	Board Member
Cr Mike Clarke	YRC Appointed Representative

Board members retired during the Year

We thank the following Board members for their service:

- Jon Whitehead**
~ 3 years of service
- Natasha Bassett**
~ 3 years of service
- Leah MacGibbon**
~ 3 years of service

Sub Committees: 2019-2020

The following sub-committees pursued specific tasks with regular, scheduled meetings throughout the year.

Governance

July 19- Feb 20: Matthew Posetti, Holly DeMaria, Natasha Bassett, Feb 20-June20: Paul O'Halloran, Domenic Friguglietti, Tanja Kovac

Finance

July 19- Feb 20: Jon Whitehead , Tanja Kovac
Feb 20-June20: Simon Mahony, Jake Berthelot, Holly DeMaria

Human Resources

July 19- Feb 20: Matthew Posetti, Holly DeMaria, Paul O'Halloran
Feb 20-June20: Matthew Posetti, Holly DeMaria, Simon Mahony, Liz Dax

Fundraising and Public Fund oversight (ROCO):

Feb 20-June 20: Tanja Kovac, Domenic Friguglietti, Liz Dax, Toni Kirk

Collections

Feb 20-June 20: Tanja Kovac, Domenic Friguglietti, Liz Dax, Toni Kirk

External Committee & Peak Body Representation

Belgrave Community Arts Partnership - (Lantern Parade) – Toni Kirk · Belgrave Survival Day - Aunty Janet Turpie-Johnstone · Yarra Ranges Tourism: Arts & Culture Working Group – Toni Kirk · Public Galleries Association of Victoria (PGAV) – JD Mittmann · Victorian Association of Performing Arts Centres (VAPAC) – Toni Kirk · Museums Australia (Victoria) - JD Mittmann

Name	Member since	Position	Key Skill Sets	Ordinary Meetings 2019-20	Sub-committee Meetings
Holly DeMaria	2015	President	Arts & Community Cultural Development, Youth, Events, Local Government, Business	8	12
Matthew Posetti	2012	Vice President	Tertiary & Cultural Sector Planning and Coordination, Performing Arts Management	7	12
Simon Mahony	Elected Dec 2019	Treasurer	Accounting, Strategic Planning, Risk Management, Governance	5	11
Paul O'Halloran	1999	Secretary post AGM 2019	Education sector. Risk Management, Health, Projects and HR. Strategic Planning	9	11
Janet Turpie-Johnstone	2014	Ordinary	Aboriginal Equity, Governance, Leadership, Training, Assessing	5	0
Tanja Kovac	2017	Ordinary	Legal, law and justice; women's and human rights; strategic, fundraising and NFP operational	8	5
Prof. Liz Dax	Elected Dec 2019	Ordinary	NFP Governance and operational, Collection management, Education, Quality Assurance	5	12
Domenic Friguglietti	Elected Dec 2019	Ordinary	Strategic Planning, Governance, Project Management, Digital and Media	5	6
Jake Berthelot	Elected Dec 2019	Ordinary	Aboriginal Equity, Strategic Planning, Social Impact Frameworks	5	2
Leah MacGibbon	2017 Resigned Dec 2019	Secretary post-AGM 2018	Digital strategy and online communications	4	1
Natasha Bassett	2017 Resigned Dec 2019	Ordinary	Marketing, Publicity, Promotions, Branding, Digital Strategies, Performing Arts	4	0
Jon Whitehead	2016 Resigned Dec 2019	Treasurer	Treasurer. Financial controller, Accounting, Planning	2	0
# Total Ordinary Board Meetings for 2019 -20				10	
Cr. Mike Clarke	2015	YR Council	Local ward Councilor	10	0

Treasurer's Report



Simon Mahony

I am pleased to present the Burrinja Treasurer's report for the financial year ending 30 June 2020.

This financial year was a most extraordinary one for Burrinja, the first three quarters were affected by the \$3 million redevelopment of the building, which resulted in partial closures and then in most of the fourth quarter the coronavirus struck which resulted in the full closure of Burrinja due to government regulations.

These two factors required a much greater level of financial management but despite these major events I am pleased to report that Burrinja's finances are in a strong position. This is due to the continued support of the Yarra Ranges Council, which maintained its agreed funding throughout the whole year, including lock down. Their contribution was \$574K, which represents 51% of Burrinja's income. In addition, the Federal and State Governments provided financial assistance to many businesses due to the coronavirus and associated restrictions, and Burrinja was eligible to receive \$181K which is 16% of the year's total income.

Financial Performance 2019-20

The Statement of Profit or Loss and Other Comprehensive Income shows an unusually large surplus of \$336K compared to last year's deficit of \$7K.

This is due to income being \$53K higher than last year made up by Federal and State Government assistance income of \$181K. Donations were \$75K higher than last year (Nil) and were mostly made up of artworks valued at \$62K, given to Burrinja, with the remainder being cash donations. All other income sources were down by \$204K, mainly due to Burrinja's closures.

Expenses were significantly lower than last year by \$290K, due primarily to Burrinja being partially closed during the redevelopment and then fully closed due to the Governments coronavirus restrictions. The Statement of Financial Position shows similar results to last year except for a large increase in Accounts Receivable of \$176K largely due to invoicing Yarra Ranges Council for its first quarter funding for the next financial year. The other major change is Non-Current Assets have doubled with an increase of \$101K to \$192K. This is due to the addition of assets from the Capital program of \$67K for the fit out costs to the newly refurbished building for \$51K and new ticketing System software for \$16K, plus art donations of \$62K. Note, the \$3M redevelopment of the building is shown in the Yarra Ranges Council's financial reports as it is the building owner and Burrinja is its tenant.

The Statement of Cash Flows shows a strong cash balance of \$344K, which is similar to last years at \$352K, despite the two levels of closures during the year. This was possible due to Government assistance funding received of \$102K. These funds contributed to enabling Burrinja to deliver a critical Capital program of \$67K.

Financial Outlook

Financial year 2020-21 for Burrinja, like most other businesses in Victoria, will again be a very different year and require adaptation and agility. Most of Burrinja's existing business models will need to be modified to respond effectively to the impact of coronavirus and the changing levels of government restrictions, as well as those of the community. Responsible management of our cost base will be necessary, along with enhancing existing, and developing, new income sources.

Burrinja is in a strong position to do this well with its new Executive team in place, a \$3M refurbished building, strong cash reserves and a passionate and committed team.

DANDENONG RANGES COMMUNITY CULTURAL CENTRE INC. (BURRINJA)

A.B.N 23 672 833 616

RESPONSIBLE PERSONS' DECLARATION

The Responsible Persons of Dandenong Ranges Community Cultural Centre Inc (Burrinja) declare that, in the Responsible Persons' opinion:

1. The financial statements and notes as set out in the financial report, satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and:
 - a) comply with Australian Accounting Standards applicable to the entity; and
 - b) give a true and fair view of the financial position of the registered entity as at 30 June 2020 and of its performance for the year ended on that date.
2. There are reasonable grounds to believe that the registered entity will be able to pay its debts, as and when they become due and payable.

This declaration is signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Holly DeMaria
President

Toni Kirk
Acting Chief Executive

Dated this 21 day of September 2020



McBAIN
McCARTIN & CO

CHARTERED ACCOUNTANTS
AUDIT & ASSURANCE SERVICES

PO BOX 82 BALWYN
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**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF DANDENONG RANGES COMMUNITY CULTURAL CENTRE INC.
(TRADING AS BURRINJA)
ABN: 23 672 833 616**

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of the Dandenong Ranges Community Cultural Centre Inc. (the registered entity), which comprises the Statement of Financial Position as at 30 June 2020, the Statement of Profit or Loss and Other Comprehensive Income, the Statement of Changes in Equity and the Statement of Cash Flows for the year then ended, notes comprising a Summary of Significant Accounting Policies and other explanatory information and the responsible person's declaration.

In our opinion, the accompanying financial report of the registered entity is in accordance with Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act), including:

- a. giving a true and fair view of the registered entity's financial position as at 30 June 2020 and of its financial performance for the year then ended; and
- b. complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the registered entity in accordance with the auditor independence requirements of ACNC Act and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Information Other than the Financial Report and Auditor's Report Thereon

The responsible persons are responsible for the other information. The other information comprises the information included in the registered entity's annual report for the year ended 30 June 2020, but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact. We have nothing to report in this regard.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the registered entity's financial reporting responsibilities under the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Emphasis of Matter – Going Concern

We draw attention to Note 1(s) to the financial report, which describes the going concern issue concerning the pending expiry of the current lease and partnering agreement with the Yarra Ranges Council which may have a material impact on the Association within the next 12 months of the signed financial report. Whilst managed and the committee are confident of the lease and partnering agreement being renewed, as of the date of this financial report no formal agreement has been signed. Our opinion is not modified in respect of this matter.

Responsibilities of the Responsible Persons for the Financial Report

The responsible persons of the registered entity are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the ACNC Act and for such internal control as the responsible persons determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the responsible persons are responsible for assessing the registered entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the responsible persons either intend to liquidate the registered entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- a. Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

**DANDENONG RANGES COMMUNITY CULTURAL
CENTRE INC. (BURRINJA)**

A.B.N 23 672 833 616

COMMITTEE'S REPORT

Your committee members submit the financial report of Dandenong Ranges Community Cultural Centre Inc. trading as Burrinja for the financial year ended 30 June 2020.

Committee Members

The names each person who has been a committee member during the year and to the date of this report are:

President	Holly DeMaria	
Vice President	Matthew Posetti	
Treasurer	Simon Mahony	(Appointed on 16 December 2019)
Treasurer	Jon Whitehead	(Resigned on 16 December 2019)
Vice Treasurer	Jake Berthelot	(Appointed on 16 December 2019)
Vice Treasurer	Tanja Kovac	(Resigned on 16 December 2019)
Secretary	Paul O'Halloran	(Appointed on 16 December 2019)
Secretary	Leah MacGibbon	(Resigned on 16 December 2019)
Committee Member	Janet Turpie-Johnstone	
Committee Member	Tanja Kovac	
Committee Member	Elizabeth Dax	(Appointed on 16 December 2019)
Committee Member	Domenic Friguglietti	(Appointed on 16 December 2019)
Committee Member	Natasha Bassett	(Resigned on 16 December 2019)
Council Representative	Cr. Michael Clarke - Council appointed	
Acting Executive Director	Toni Kirk	

Principal Activities

The principal activities of the Association during the financial year were to provide community cultural services, facilities and programs.

Review of Operations

During the year, the Association continued to engage in its principal activity, the results of which are disclosed in the attached financial statements.

The net current year surplus for the financial year ended 30 June 2020 amounted to \$336,006 (2019: deficit of \$6,594).

Significant Changes

No significant change in the nature of these activities occurred during the year.

Signed in accordance with a resolution of the members of the Committee.

Holly DeMaria
President

Toni Kirk
Acting Chief Executive

- b. Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.
- c. Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- d. Conclude on the appropriateness of the committees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.
- e. Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the responsible persons regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

McBain McCartin & Co
Chartered Accountants

Simon Aukstin (CA)
Partner

Level 1, 123 Whitehorse Road,
BALWYN VIC 3103

SIGNED this 22nd day of September 2020

Dated this 21 day of September 2020

**DANDENONG RANGES COMMUNITY CULTURAL
CENTRE INC. (BURRINJA)**

A.B.N 23 672 833 616

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2020**

	2020 \$	2019 \$
Income		
Venue income	102,802	134,548
Gallery/Burrinja income	44,321	68,595
Contract revenue	-	5,587
Performing Arts income	76,995	130,647
Funding income	612,494	674,903
Government assistance	181,264	-
Donation	75,573	-
Interest income	40	73
Other income	26,311	52,862
	<u>1,119,800</u>	<u>1,067,215</u>
Expenditure		
Staff costs	528,013	606,603
Depreciation & amortisation	13,362	15,697
Shop merchandise	13,631	12,485
Catering expenses	115	6,163
Tutors/Workshops fees	10,788	11,972
Utilities	34,605	65,677
Marketing expenses	26,132	79,526
Administration costs	37,262	56,966
Ticketing costs	12,632	10,976
Theatre consumables	1,135	4,632
Facility costs	30,027	51,188
Equipment & Hire expenses	5,185	1,182
Exhibition fees	5,685	50,862
Performance fees	50,275	95,862
HACC expenses	-	(80)
Assets written off	10,695	2,660
Intangible Assets written off	3,868	-
Other expenses	384	1,438
	<u>783,794</u>	<u>1,073,809</u>
Net current year surplus/ (deficit)	<u>336,006</u>	<u>(6,594)</u>
Other comprehensive income	-	-
Total other comprehensive income/ (loss) for the year	<u>336,006</u>	<u>(6,594)</u>

The accompanying notes form part of these financial statements

**DANDENONG RANGES COMMUNITY CULTURAL
CENTRE INC. (BURRINJA)**

A.B.N 23 672 833 616

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2020**

	Note	2020 \$	2019 \$
CURRENT ASSETS			
Cash and cash equivalents	2	344,629	352,893
Accounts receivable and other debtors	3	186,913	10,986
Prepayments		29,704	30,515
Inventories		3,682	5,497
TOTAL CURRENT ASSETS		<u>564,928</u>	<u>399,891</u>
NON-CURRENT ASSETS			
Plant and equipment	4	178,063	86,542
Intangible assets	5	13,933	3,868
TOTAL NON-CURRENT ASSETS		<u>191,996</u>	<u>90,410</u>
TOTAL ASSETS		<u>756,924</u>	<u>490,301</u>
CURRENT LIABILITIES			
Accounts payable and other payables	6	70,789	74,894
Other current liabilities	7	267,930	242,810
Tax liabilities	8	(26,047)	39,657
Provision	9	64,771	72,715
TOTAL CURRENT LIABILITIES		<u>377,443</u>	<u>430,076</u>
NON-CURRENT LIABILITIES			
Provision	9	2,792	19,543
TOTAL NON-CURRENT LIABILITIES		<u>2,792</u>	<u>19,543</u>
TOTAL LIABILITIES		<u>380,235</u>	<u>449,619</u>
NET ASSETS		<u>376,688</u>	<u>40,682</u>
EQUITY			
Retained surplus		376,688	40,682
TOTAL EQUITY		<u>376,688</u>	<u>40,682</u>

The accompanying notes form part of these financial statements

**DANDENONG RANGES COMMUNITY CULTURAL
CENTRE INC. (BURRINJA)**

A.B.N 23 672 833 616

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDING 30 JUNE 2020**

	Retained Surplus \$	Total \$
Balance at 1 July 2018	47,276	47,276
(Deficit) for the year	(6,594)	(6,594)
Other comprehensive income	-	-
Balance at 30 June 2019	<u>40,682</u>	<u>40,682</u>
Surplus for the year	336,006	336,006
Other comprehensive income	-	-
Balance at 30 June 2020	<u><u>376,688</u></u>	<u><u>376,688</u></u>

The accompanying notes form part of these financial statements

**DANDENONG RANGES COMMUNITY CULTURAL
CENTRE INC. (BURRINJA)**

A.B.N 23 672 833 616

**STATEMENT OF CASH FLOWS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2020**

	Note	2020 \$	2019 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers		115,584	314,631
Receipts from funding		612,494	674,903
Receipts from government assistance		102,022	-
Payments to suppliers and employees		(771,194)	(1,049,690)
Net cash generated from/(used in) operating activities		<u>58,906</u>	<u>(60,156)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Payment for plant and equipment		(51,246)	(6,943)
Payment for computer software		(15,924)	-
Net cash (used in) investing activities		<u>(67,170)</u>	<u>(6,943)</u>
Net decrease in cash and cash equivalents		(8,264)	(67,099)
Cash and cash equivalents at beginning of year		352,893	419,992
Cash and cash equivalents at end of year	2	<u><u>344,629</u></u>	<u><u>352,893</u></u>
NOTE			
CASH FLOW INFORMATION			
Reconciliation of cash flows from operations with net (deficit)/surplus			
Net current year (deficit)/surplus		336,006	(6,594)
Non-cash flows in net (deficit)/surplus from ordinary activities			
Depreciation & amortisation		13,362	15,697
Assets written off		10,695	2,660
Intangible Assets written off		3,868	-
Donated Assets		(62,341)	-
Changes in assets and liabilities			
(Increase)/ decrease in receivables		(227,358)	25,174
(Increase)/ decrease in inventories		1,815	(905)
Increase/ (decrease) in payables		(4,105)	(24,697)
Increase/ (decrease) in other current liabilities		25,120	(89,824)
Increase/ (decrease) in tax liabilities		(13,461)	10,761
Increase/ (decrease) in provisions		(24,695)	7,572
Cash flows generated from/(used in) operations		<u><u>58,906</u></u>	<u><u>(60,156)</u></u>

The accompanying notes form part of these financial statements

**DANDENONG RANGES COMMUNITY CULTURAL
CENTRE INC. (BURRINJA)**

A.B.N 23 672 833 616

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

The financial statements cover Dandenong Ranges Community Cultural Centre Inc. trading as Burrinja (Burrinja) as an individual entity, incorporated and domicile in Australia. Burrinja is an Association incorporated in Victoria under the *Associations Incorporation Reform Act 2012*.

The financial statements were authorised for issue by the committee members of the Association at the time of signing the Responsible Persons' Declaration.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Framework

The Committee have prepared the financial statements on the basis that the Association is a non-reporting entity because there are no users dependent on general purpose financial statements. These financial statements are therefore special purpose financial statements that have been prepared in order to satisfy the financial reporting requirements of the *Australian Charities and Not-for-profits Commission Act 2012*. The Association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the *Australian Charities and Not-for-profits Commission Act 2012* and the significant accounting policies disclosed below, which the committee members have determined are appropriate to meet the needs of members. Such accounting policies are consistent with those of previous periods unless stated otherwise.

Statement of Compliance

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the *Australian Charities and Not-for-profits Commission Act 2012*, the basis for accounting specified by all Australian Accounting Standards and Interpretations, and the disclosure requirements of Accounting Standards:

AASB 101 *Presentation of Financial Statements*;
AASB 107 *Cash Flow Statements* ;
AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors* ;
AASB 1048 *Interpretation of Standards* ; and
AASB 1054 *Australian Additional Disclosures* .

The Association has adopted all recognition and measurement requirements in the Australian Accounting Standards.

Coronavirus (COVID19) impact

The COVID19 global pandemic has created significant social and economic uncertainty. The operating result for the year ending 30 June 2020 was directly and adversely impacted by the COVID-19 pandemic resulting directly in a fall of Performing Arts and Gallery related income due to business lockdown requirements. Thankfully at year-end 30 June 2020, the Association is well placed to navigate the challenges of this pandemic through its well established business strategies, established recurrent Council funding, receipt of government assistance and strong financial position. There is no identified impairment issues or additional provisioning required as a result of the pandemic as at 30 June 2020, nor significant financial estimates or judgements that have needed to be made.

The Association received or is entitled to receive \$181,264 in State and Federal government assistance for the year ending 30 June 2020. This government funding includes cash flow boost, Jobkeeper and one-off grants.

**DANDENONG RANGES COMMUNITY CULTURAL
CENTRE INC. (BURRINJA)**

A.B.N 23 672 833 616

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Basis of Preparation

The financial statements, except for the cash flow information, have been prepared on an accrual basis and is based on historic costs unless otherwise stated in the notes. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise. The amounts presented in the financial statements have been rounded to the nearest dollar.

Accounting Policies

a. Revenue

The Association has applied AASB 15: *Revenue from Contracts with Customers* (AASB 15) and AASB 1058: *Income of Not-for-Profit Entities* (AASB 1058) using the cumulative effective method of initially applying AASB 15 and AASB 1058 as an adjustment to the opening balance of equity at 1 July 2019. Therefore, the comparative information has not been restated and continues to be presented under AASB 118: *Revenue* and AASB 1004: *Contributions*. The details of accounting policies under AASB 118 and AASB 1004 are disclosed separately since they are different from those under AASB 15 and AASB 1058, and the impact of changes is disclosed in Note 1 (r).

In the current year

Operating grants, donations and bequests

When the Association receives operating grant revenue, donations or bequests, it assesses whether the contract is enforceable and has sufficiently specific performance obligations in accordance with AASB 15.

When both these conditions are satisfied, the Association:

- identifies each performance obligation relating to the grant;
- recognises a contract liability for its obligations under the agreement; and
- recognises revenue as it satisfies its performance obligations.

Where the contract is not enforceable or does not have sufficiently specific performance obligations, the Association:

- recognises the asset received in accordance with the recognition requirements of other applicable accounting standards (for example AASB 9, AASB 16, AASB 116 and AASB 138);
- recognises related amounts (being contributions by owners, lease liability, financial instruments, provisions, revenue or contract liability arising from a contract with a customer);
- recognises income immediately in profit or loss as the difference between the initial carrying amount of the asset and the related amount.

If a contract liability is recognised as a related amount above, the Association recognises income in profit or loss when or as it satisfies its obligations under the contract.

Donations and bequests are recognised as revenue when received.

Revenue from the rendering of a service or provision of goods is recognised upon the delivery of the service or goods to the customer.

Interest revenue is recognised using the effective interest method.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

a. **Revenue (cont'd)**
In the comparative period

Grant income is recognised when the Company completes its specified milestone.

Non-reciprocal grant revenue is recognised in profit or loss when the Association obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the Association and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before the Association is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the Association incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the Statement of Financial Position as a liability until the service has been delivered to the contributor; otherwise the grant is recognised as income on receipt.

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised as it accrues using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

Revenue from the rendering of a service or the provision of goods is recognised upon the delivery of the service or goods to the customer.

All revenue is stated net of the amount of goods and services tax.

b. **Income Tax**

Burrinja is exempt from income tax under the Income Tax Act 1997 as it is registered as a cultural organisation and maintains a public fund.

c. **Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable and payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables and payables in the statement of financial position.

Cash flows are presented on a net basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

d. **Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at banks, deposits held at-call with banks, bank overdrafts and other short-term highly liquid investments with original maturities of three months or less.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

e. **Accounts Receivable and Other Debtors**

Accounts receivable and other debtors include amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment. Refer to Note 1(j) for further discussion on the determination of impairment losses.

f. **Inventories**

Inventories are measured at the lower of cost and current replacement cost. Inventories acquired at no cost, or for nominal consideration, are valued at the current replacement cost as at the date of acquisition.

g. **Plant and Equipment**

Plant and equipment are measured on the cost basis less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than its estimated recoverable amount, the carrying amount is written down immediately to its estimated recoverable amount and impairment losses recognised either in profit or loss. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1(j) for details of impairment).

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the Statement of Profit or Loss.

Plant and equipment that have been contributed at no cost, or for nominal cost, are recognised at the fair value of the asset at the date it is acquired.

Repairs and maintenance are charged to the Statement of Profit or Loss during the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets is depreciated on a straight-line basis over the estimated useful lives of the assets to the Association commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable asset are:

<u>Class of Fixed Asset</u>	<u>Depreciation Rate</u>
Theatre Equipment	5 - 30%
Furniture, Fittings and Office Equipment	5 - 30%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

h. **Intangible Assets**

Computer software is recognised at cost. It has a finite life and is carried at cost less accumulated amortisation and any impairment losses. Computer software has an estimated useful life of four years. It is assessed annually for impairment.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

i. **Leases**

The Association as lessee

At inception of a contract, the Association assesses if the contract contains or is a lease. If there is a lease present, a right-of-use asset and a corresponding lease liability are recognised by the Association where the Association is a lessee. However, all contracts that are classified as short-term leases (lease with remaining lease term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Concessionary Leases

For leases that have significantly below-market terms and conditions principally to enable the Association to further its objectives (commonly known as peppercorn/concessionary leases), the Association has adopted the temporary relief under AASB 2018-8 and measures the right-of-use assets at cost on initial recognition.

j. **Impairment of Assets**

At the end of each reporting period, the Committee reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to dispose and value-in-use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the Statement of Profit or Loss and Other Comprehensive Income.

Where it is not possible to estimate the recoverable amount of a class of asset, the Association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

k. **Accounts Payable and Other Payables**

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

l. **Provision**

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

m. **Employee Benefits**

Short-term employee benefits

Provision is made for the Association's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service, including wages and salaries. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Association's obligations for short-term employee benefits such as wages and salaries are recognised as a part of current trade and other payables in the Statement of Financial Position.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

m. **Employee Benefits (cont'd)**

Short-term employee benefits (cont'd)

Contributions are made by the Association to an employee superannuation fund and are charged as expenses when incurred.

Other long-term employee benefits

The Association classifies employees' long service leave and annual leave entitlements as other long-term employee benefits as they are not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service.

Provision is made for the Association's obligation for other long-term employee benefits, which are measured at the present value of the expected future payments to be made to employees.

Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures, and are discounted at rates determined by reference to corporate bond rate guidance. Upon the measurement of obligations for other long-term employee benefits, the net change in the obligation is recognised in the Statement of Profit or Loss and Other Comprehensive Income classified under employee benefit expense.

The Association's obligations for long-term employee benefits are presented as non current liabilities in its Statement of Financial Position, except where the Association does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current liabilities.

Retirement benefit obligations

Defined contribution superannuation benefits

All employees of the Association receive defined contribution superannuation entitlements, for which the Association pays the fixed superannuation guarantee contribution (currently 9.5% of the employee's average ordinary salary) to the employee's superannuation fund of choice. All contributions in respect of employees' defined contribution entitlements are recognised as an expense when they become payable. The Association's obligation with respect to employees' defined contribution entitlements is limited to its obligation for any unpaid superannuation guarantee contributions at the end of the reporting period. All obligations for unpaid superannuation guarantee contributions are measured at the (undiscounted) amounts expected to be paid when the obligation is settled and are presented as current liabilities in the Association's Statement of Financial Position.

n. **Comparative Figures**

Where required by accounting standards or changes in accounting policies, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Where the Association has retrospectively applied an accounting policy, makes a retrospective restatement or reclassified items in its financial statements, an additional statement of financial position as at the beginning of the earliest comparative period will be disclosed.

o. **Financial Instruments**

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the Association becomes a party to the contractual provisions of the instrument. For financial assets, this is equivalent to the date that the Association commits itself to either the purchase or the sale of the asset (ie. trade date accounting is adopted).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

o. **Financial Instruments (cont'd)**

Initial recognition and measurement (cont'd)

Financial instruments (except for trade receivables) are initially measured at fair value plus transaction costs, except where the instrument is classified "at fair value through profit or loss", in which case transaction costs are expensed to profit or loss immediately.

Trade receivables are initially measured at the transaction price if the trade receivables do not contain a significant financing component.

Classification and subsequent measurement

Financial liabilities

Financial liabilities are subsequently measured at amortised cost using the effective interest method. The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest expense to profit or loss over the relevant period.

Financial assets

Financial assets are subsequently measured at amortised cost.

A financial asset that meets the following conditions is subsequently measured at amortised cost when:

- the financial asset is managed solely to collect contractual cash flows; and
- the contractual terms within the financial asset give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding on specified dates.

By default, all other financial assets that do not meet the conditions of amortised cost and the fair value through other comprehensive income's measurement condition are subsequently measured at fair value through profit and loss.

Derecognition

Derecognition refers to the removal of a previously recognised financial asset or financial liability from the Statement of Financial Position.

Derecognition of financial liabilities

A liability is derecognised when it is extinguished (ie when the obligation in the contract is discharged, cancelled or expires). An exchange of an existing financial liability for a new one with substantially modified terms, or a substantial modification to the terms of a financial liability, is treated as an extinguishment of the existing liability and recognition of a new financial liability.

The difference between the carrying amount of the financial liability derecognised and the consideration paid and payable, including any non-cash assets transferred or liabilities assumed, is recognised in profit or loss.

Derecognition of financial assets

A financial asset is derecognised when the holder's contractual rights to its cash flows expires, or the asset is transferred in such a way that all the risks and rewards of ownership are substantially transferred.

All the following criteria need to be satisfied for the derecognition of a financial asset:

- the right to receive cash flows from the asset has expired or been transferred;
- all risk and rewards of ownership of the asset have been substantially transferred; and
- the Association no longer controls the asset (ie it has no practical ability to make unilateral decisions to sell the asset to a third party).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

o. **Financial Instruments (cont'd)**

Derecognition (cont'd)

On derecognition of a financial asset measured at amortised cost, the difference between the asset's carrying amount and the sum of the consideration received and receivable is recognised in profit or loss.

Impairment

The Association recognises a loss allowance for expected credit losses on financial assets that are measured at amortised cost.

Expected credit losses are the probability-weighted estimate of credit losses over the expected life of a financial instrument. A credit loss is the difference between all contractual cash flows that are due and all cash flows expected to be received, all discounted at the original effective interest rate of the financial instrument.

The Association uses the simplified approach to impairment, as applicable under AASB 9: *Financial Instruments*:

Simplified approach

The simplified approach does not require tracking of changes in credit risk at every reporting period, but instead requires the recognition of lifetime expected credit loss at all times.

This approach is applicable to trade receivables.

Recognition of expected credit losses in financial statements

At each reporting date, the Association recognises the movement in the loss allowance as an impairment gain or loss in the Statement of Profit or Loss and Other Comprehensive Income.

The carrying amount of financial assets measured at amortised cost includes the loss allowance relating to that asset.

p. **Critical Accounting Estimates and Judgements**

The Committee evaluate estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Association.

Key Estimates

(i) *Impairment*

The Association assesses impairment at the end of each reporting period by evaluating conditions and events specific to the Association that may be indicative of impairment triggers.

(ii) *Plant and equipment*

As indicated in Note 1(g), the Association reviews the useful life of plant and equipment on annual basis.

(iii) *Long service leave provision*

As discussed in Note 1(m), the liability for long service leave is recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, estimates of attrition rates and pay increases through promotion and inflation have been taken into account.

**DANDENONG RANGES COMMUNITY CULTURAL
CENTRE INC. (BURRINJA)**

A.B.N 23 672 833 616

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

p. Critical Accounting Estimates and Judgements (cont'd)

Key Judgements

(i) Performance obligations under AASB15

To identify a performance obligation under AASB 15, the promise must be sufficiently specific to be able to determine when the obligation is satisfied. The Committee exercise judgement to determine whether the promise is sufficiently specific by taking into account any conditions specified in the arrangement, explicit or implicit, regarding the promised goods or services. In making this assessment, management includes the nature/-type, cost/-value, quantity and the period of transfer related to the goods or services promised.

(ii) New lease and partnering agreement

The current lease for the facility at 351 Glenfern Road, Upwey, and partnering agreement for the provision of recurrent funding with the Yarra Ranges Shire Council expire on the 30th June 2021. The Committee and management are confident of obtaining a new lease and partnering agreements with conditions and terms acceptable to the Association as detailed at Note 1 (s).

q. Economic Dependence

The Association is dependent on the Yarra Ranges Shire Council (Council) for the majority of its revenue used to operate the business. At the date of this report the Committee have no reason to believe the Council will not continue to support the Association.

r. New and Amended Accounting Policies Adopted by the Association

Initial application of AASB16

The Association has adopted AASB 16: *Leases* retrospectively with the cumulative effect of initially applying AASB 16 recognised at 1 July 2019. In accordance with AASB 16, the comparative for 2019 reporting period have not been restated. The adoption of this standard did not have an impact on the Association's financial statements.

Initial application of AASB 15 and AASB 1058

The Association has applied AASB 15: *Revenue from Contracts with Customers* (AASB 15) and AASB 1058: *Income of Not-for-Profit Entities* (AASB 1058) using the cumulative effective method of initially applying AASB 15 and AASB 1058 as an adjustment to the opening balance of equity at 1 July 2019. The adoption of these standards did not have an impact on the Association's financial statements.

s. Going Concern

The current lease with the Yarra Ranges Council for the site at 351 Glenfern Road, Upwey and partnering agreement for recurrent funding expires on the 30th June 2021. Whilst management and the committee have commenced discussions with the Council to enter into both a new lease and partnering agreement, at the time of this report no formal agreements have been signed.

Management and the Committee are confident that after considering the Association's positive relationship with the Yarra Ranges Shire Council and the ability to deliver a positive outcome to the local and broader community that a new lease and partnering agreement will be agreed upon with terms not materially dissimilar to the current agreements. However, in the unlikely event that either a new lease or partnering agreement were not formalised, it would create material uncertainty as to the Association continuing as a Going Concern.

**DANDENONG RANGES COMMUNITY CULTURAL
CENTRE INC. (BURRINJA)**

A.B.N 23 672 833 616

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

	2020	2019
	\$	\$
NOTE 2: CASH AND CASH EQUIVALENTS		
Cash on hand	-	950
Cash at bank	334,513	346,834
Cash at bank - Public funds	10,116	5,109
	344,629	352,893
NOTE 3: ACCOUNTS RECEIVABLE AND OTHER DEBTORS		
Trade receivables	158,136	6,064
Other debtors	28,777	4,922
	186,913	10,986
NOTE 4: PLANT AND EQUIPMENT		
Theatre Equipment - at cost	106,810	102,012
Less : Accumulated depreciation	(43,117)	(47,567)
	63,693	54,445
Furniture, Fittings and Office Equipment - at cost	147,187	88,750
Less : Accumulated depreciation	(32,817)	(56,653)
	114,370	32,097
Total Plant and Equipment	178,063	86,542
NOTE 5: INTANGIBLE ASSETS		
Computer Software	15,924	15,472
Less : Accumulated amortisation	(1,991)	(11,604)
	13,933	3,868
NOTE 6: ACCOUNTS PAYABLE AND OTHER PAYABLES		
Trade payables	18,512	34,269
Other payables and accrued expenses	52,277	40,625
	70,789	74,894
NOTE 7: OTHER CURRENT LIABILITIES		
Funding in advance - Yarra Ranges Shire Council	156,706	140,724
Project Funding in advance	89,838	40,618
Donations in advance	1,143	8,064
Deposits on ticket sales/ Unearned income	20,243	53,404
	267,930	242,810

**DANDENONG RANGES COMMUNITY CULTURAL
CENTRE INC. (BURRINJA)**

A.B.N 23 672 833 616

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

	2020 \$	2019 \$
NOTE 8: TAX (ASSETS)/ LIABILITIES		
GST and pay as you go withholding tax (assets)/ liabilities	(26,047)	39,657
NOTE 9: PROVISION FOR EMPLOYEE BENEFITS		
Current liability:		
Annual Leave	42,317	51,386
Long Service Leave	22,454	21,329
	<u>64,771</u>	<u>72,715</u>
Non-Current Liability:		
Long Service Leave	2,792	19,543
	<u>67,563</u>	<u>92,258</u>

NOTE 10: CAPITAL & LEASING COMMITMENTS

a. Capital Commitments

There are no known capital commitments as at 30 June 2020.

b. Leasing Commitments

The concessionary lease relates to property occupied by the Association for the delivery of services. The Association may not use this space for any other purpose during the lease term without prior consent of the Yarra Ranges Shire Council (the Council). The annual rent for the site is \$250 per annum (plus GST) with an annual 3% rate increase on commencement date. This lease expires on 30 June 2021.

The Association is dependent on this lease to further its objectives. Without this concessionary lease, it would be unlikely for the Association to service this area due to high market rates in this area. More information on the concessionary leases is available as described in Note 1(i).

NOTE 11: CONTINGENCIES

There are no known contingent assets or liabilities as at 30 June 2020.

NOTE 12: EVENTS SUBSEQUENT TO BALANCE SHEET DATE

There are no matters arisen since the end of the financial year which significantly affected or may significantly affect the operations or results of the Association or the state of affairs of the Association in the future financial years.

NOTE 13: ENTITY DETAILS

The registered office and principle place of business is;

351 Glenfern Road
UPWEY VIC 3158

Partnerships & Acknowledgments



**Yarra
Ranges
Council**

In Partnership



PHILANTHROPY



Australian Government



Front Cover Image: Wulamanayuwi and the Seven Pamanui Q & A with Blaklines Indigenous Theatre 2014
Back Cover Image: Crowds at Belgrave Survival Day 2020 Photo: Vanessa Smith-Jones

