



2022 Theatre Hire Charges

All prices subject to GST

All Burrinja staff are charged at a min. of three hours. Penalty Rates will apply to Sunday and Public Holidays

All prices are subject to change without notice

UPDATE: Staff times have extended to enable the Duty Manager and Technician to prepare the venue under Burrinja's Covid Safe plan and for Ushers to assist with Contact Tracing as mandated by the Victorian Government.

To Note

- The Venue and Box Office opens to the public 1 hour before the performance start time.
- Burrinja's Foyer Bar service will only be offered without charge if patron numbers exceed 200 and there is an interval scheduled. Hirers can request a Foyer Bar service and there will be a staffing charge of 3hrs (4hrs Sunday) for this service. This service needs to be requested one week prior to the performance date.
- As per the State Mandate Burrinja is required to have a dedicated Covid Check-in Marshal. Covid Check in Marshal's are required to start 75 minutes prior to a performance and will be rostered on for a min of three hours (4 hours on Sundays). See below for pricing *
- Whenever there is an audience of 150 or less patrons in the theatre it is compulsory to have 1 Usher on duty. Whenever there is an audience of over 150 patrons in the theatre it is compulsory to have 2 Ushers on duty. Ushers are required to start 75 minutes prior to a performance and conclude their shift 15 mins after the performance finishes. See below for pricing**
- A Duty Manager is required for all performances. The Duty Manager must start 1.75 hours prior to the performance and ends their shift when your patrons leave or at a minimum 30 minutes after your performance ends.
- A Venue Technician is required for all performances. The Technician starts 45 minutes before your arrival at the venue and ends their shift 30 minutes after your bump out. If Technicians are required to spend additional time beyond the hours booked preparing for your event you will be charged for this time.
- If your event requires Parking Marshals they are required to start 1 hour prior to your performance start time. They are required to work 3 hours. *** See below for Parking Marshal thresholds in 2022.
- All Burrinja staff are charged at a minimum of 3 hrs. Penalty Rates apply for Sundays and Public Holidays and time worked after midnight. Min call for Sundays and Public Holidays is 4 hrs.
- Performance rates apply 1.5 hours before the show start time. Minimum hiring is 3 hrs at the performance rate.
- All "standard rig" audio, visual, lighting and theatre equipment is included as part of your Venue Hire. Projectors and any additional equipment required to be hired in will be charged in addition.

	Not for Profit Groups Proof required	Community Dance/Calisthenics/ Schools/ Local Government	Commercial
Venue Cost	Per hour	Per Hour	Per Hour
Mon – Fri	Bump in \$87 Rehearsal \$135 Performance \$186 Additional dressing room \$23	Bump in \$98 Rehearsal \$157 Performance \$216 Additional dressing room \$23	Bump in \$140 Rehearsal \$225 Performance \$310 Additional dressing room \$28
Sat - Sun	Bump in \$93 Rehearsal \$147 Performance \$207 Additional dressing room \$23	Bump in \$107 Rehearsal \$172 Performance \$242 Additional dressing room \$23	Bump in \$153 Rehearsal \$246 Performance \$346 Additional dressing room \$28
Equipment	All other standard audio, visual, lighting and theatre equipment is included as part of your Venue Hire charges		
Projector	\$69 flat rate per rehearsal or performance (approx. 4hr booking) \$134 flat rate full day		
Staffing	Staffing Rates are the same for all Categories		
Standard	<p>Rehearsals – Minimum of 1 Technician or Duty Manager</p> <p>Performances – Minimum of 1 Technician, 1 Duty Manager, Covid Check in Marshal* & 2 Ushers depending on ticket sales**</p> <p>Technician: \$48 p/hr Duty Manager: \$48 p/hr Ushers: \$40 p/hr Bar: \$40 p/hr Covid Marshal \$32 p/hr</p> <p>Parking marshals if req. \$32 p/hr. 2 Required for all events over 340 patrons</p>		

Sunday and Public Holiday Rates Min call 4 hrs	Technician: \$73 p/hr Duty Manager: \$73p/hr Ushers: \$61 p/hr Bar: \$61 p/hr Covid Marshal \$47 p/hr Parking Marshal: \$47 p/hr		
Ticketing	NFP	Community	Commercial
Includes: website listing Phone, online and in person service 1 Box office staff for event	\$2.30 per ticket sold \$1.00 per complimentary ticket issued If your ticketing structure includes tickets at \$35 per person or over Ticketing will be charged at the commercial rate of \$3.50	\$2.60 per ticket sold \$1.00 per complimentary ticket issued If your ticketing structure includes tickets at \$35 per person or over Ticketing will be charged at the commercial rate of \$3.50	\$3.50 per ticket sold \$2.00 per complimentary ticket issued
Cleaning			
Additional Cleaning required Please see conditions of hire	\$75 p/hr		

All costs are shown exclusive of GST. All costs will incur GST.